



ACDA Parking Services

700 WEST 6th AVENUE, SUITE 206
ANCHORAGE, ALASKA 99501
(907) 276-7275
FAX (907) 279-5073

File code: _____

PARKING LOT/GARAGE PARKING AGREEMENT

As a monthly parker, I agree to park in the garage facility or lot:

Check One 5th Avenue Garage _____ 6th Avenue Garage _____ Area _____
 7th Avenue Garage _____ JC Penney Garage _____ Lot # _____

I agree to display such identification stickers/permits as may be requested by ACDA Parking Services (Landlord).

I agree to have only one vehicle per card/permit parked in the lot/garage at any one time.

I agree to pay the landlord a card/permit replacement fee of \$20.00 for loss or damage to an access card or \$5.00 for loss or damage to a permit.

I agree to pay the current monthly rate for the garage/lot I park in. Card payments shall be made by the first of the month, or my access card will be deactivated.

I understand there will be no refunds to customers parking under this program after the first working day of the month. Any refunds prior to the first working day of the month are subject to a \$10.00 administrative/restocking fee for access cards and \$5.00 for permits.

I agree to return the access card to ACDA Parking Services Customer Service upon suspension/termination of parking. If I fail to return the card, I will be billed for a \$20.00 lost card fee and any unpaid usage.

I understand that neither the Landlord nor my employer shall be responsible for damage to or losses from my vehicle or its contents.

I acknowledge receipt of the Garage Parking Policy and Instructions or Lot Parking Policy and Instructions, as applicable.

Printed Name (First, Middle, Last)

Company Name

Home Mailing Address

Home Phone

Work Phone

City, State, Zip

E-mail

Date

Signature

Office Use Only
_____ Access Card Number
_____ ACDA Account Number